



Sonar User Guide

COVID-19 Vaccination

Service:

Administration of

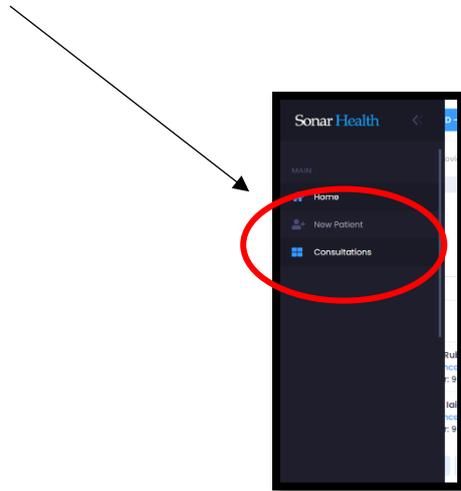
Vaccine

www.SonarHealth.Org

Version 2
Updated 15th July 2021

Administration

The second stage of the COVID 19 vaccination programme is the administration stage. This is when the patient gets the injection. If you are just working on the administration stage of the process, log into your Sonar account. When you have successfully logged in, click onto consultations by hovering the mouse over the left-hand side of the page.



All the patients from that day will be displayed, with their full name, what dose they are taking and how far they are through the vaccination process. The oldest will be displayed at the top and the lowest at the bottom.

WESTFIELD STRATFORD – COVID VACCINATION CENTRE

Hi, Test T

Navigation Home • Covid19

Consultations
Current list of patients

Free text: Date: 30/11/2020 Status: Screening

PATIENT	DOSE	DATE	SCREENING	ADMINISTRATION	DISCHARGE	ACTIONS
KEITH, Ted Rubin (Dob: 28/09/1928) App. Reference: Nhs Number: 969 130 2780	1	30/11/2020	10:06	Pending	Pending	<input type="button" value="Edit"/>
		30/11/2020	09:4	Pending	Pending	<input type="button" value="Edit"/>

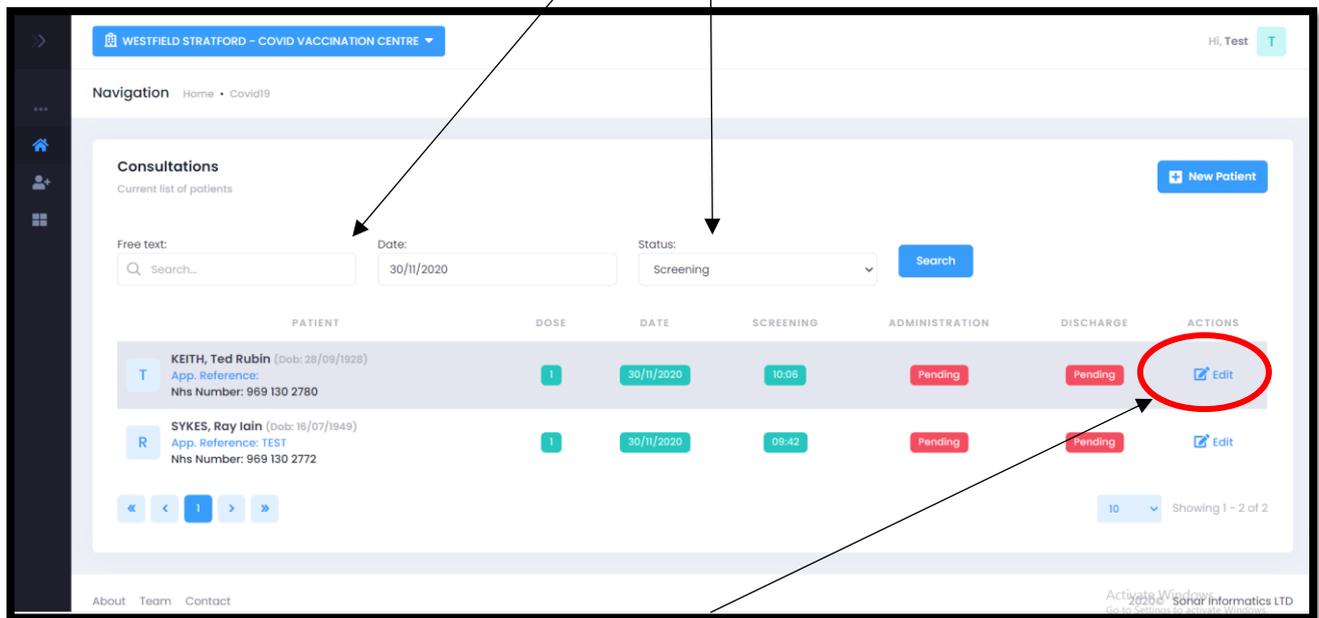
« < 1 > »

10 Showing 1 - 2 of 2

About Team Contact

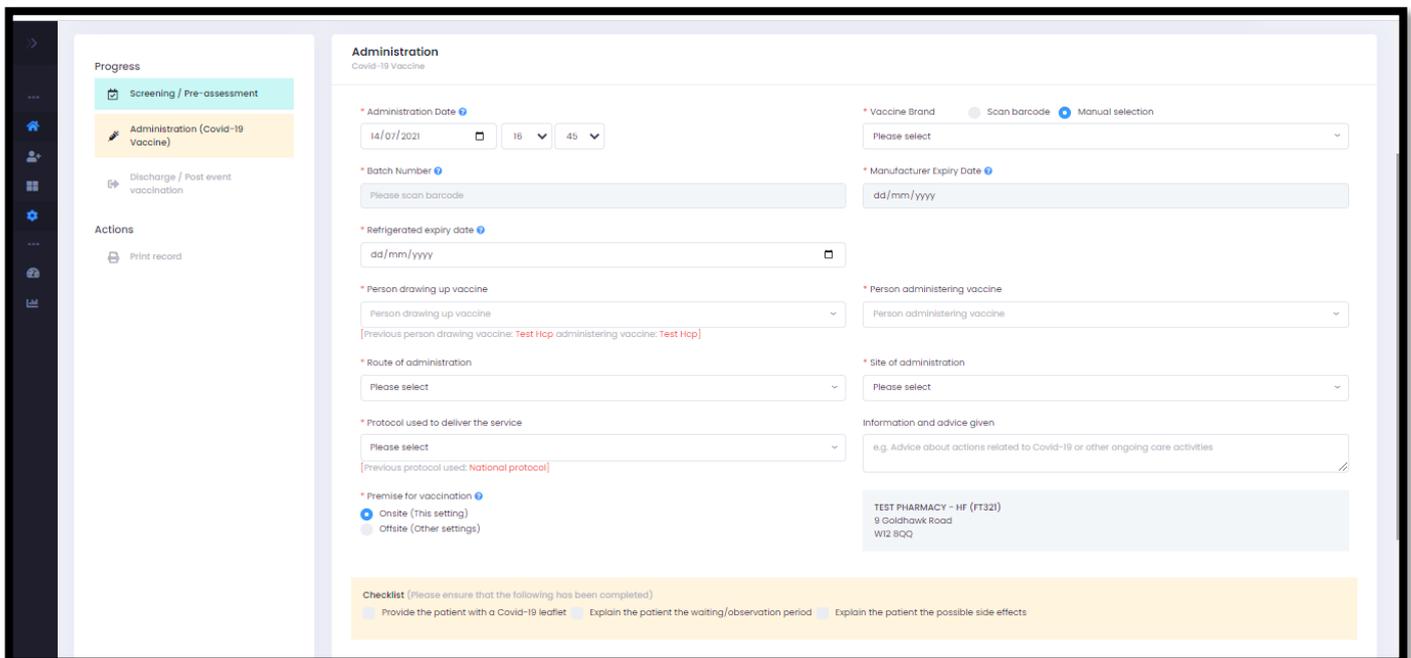
Activate Windows
Go to Settings to activate Windows.
© 2020 Sonar Informatics LTD

If you wish to search for a patient, you can use the search function. Make sure you are searching for patients under the status 'Screening'.



When you have located the correct patient click 'edit' to proceed.

This is what the administration page looks like. Please see below for a breakdown of this page.



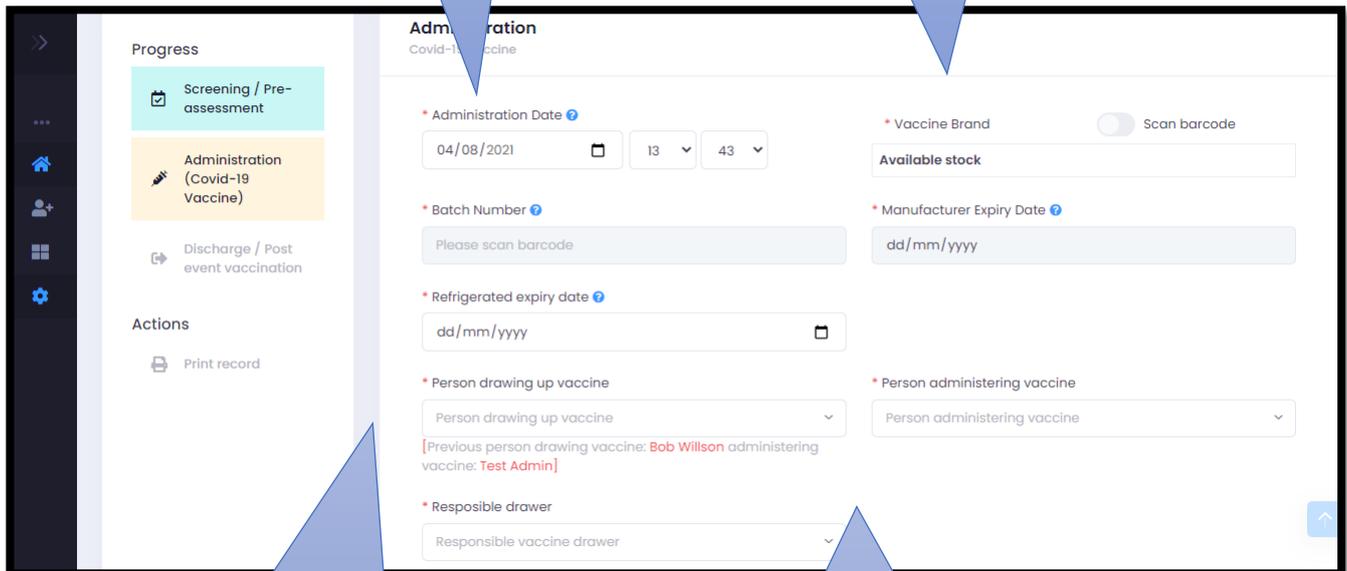
The patient's details will be displayed at the top of the page.



All questions with a red Asterix (*) next to it are mandatory fields and must have something written or box must be ticked for you to continue with the service.

The Administration date will pre-populate to the current date and time.

Either scan the vaccine barcode or select the vaccine brand and the batch number and manufacture expiry date will be populated



Select the 'Refrigerated expiry date' by either free typing or selecting from the calendar by clicking on the calendar icon.

Select the person drawing up, the person administering the vaccine and the responsible drawer from the drop-down list. If it is the same person as the previous patient click one of the names written in red.

Select the route and site of administration.

Select the protocol used to deliver the service. If it is the same protocol as the last vaccine click 'Previous protocol used'

Select the premise for the vaccination. Whether it is on site (the pharmacy you're currently logged in at) or offsite.

Ensure the items on the checklist have been completed and tick the boxes

If you are administering the vaccine offsite, you will be required to fill out the details of where the vaccine will be taking place. You will need to fill out the type of setting e.g. care home or prison etc. The name of the setting, and the full address. Once you have filled in all this information, click 'save changes'. Please see below.

The screenshot shows a modal window titled "Offsite vaccination" with the following fields:

- * Type of setting: A dropdown menu with "Please select" as the current value.
- * Name of setting: A text input field.
- * Address 1: A text input field.
- Address 2: A text input field.
- Address 3: A text input field.
- Address 4: A text input field.
- Address 5: A text input field.
- * Postcode: A text input field.

At the bottom right of the modal, there are two buttons: "Close" and "Save changes".

If you are continuing with discharge aspect of the process, tick the box next to where it says, 'Save and continue to discharge' and then click submit. If not just click submit.

Contact Us

If you have any queries or need further assistance, please contact Sonar on email at info@sonarinformatics.com.

	Mail - info@sonarinformatics.com
	Phone - +44 (0) 208 743 9440 Monday Friday 9:30am-5pm Saturday 10am-2pm
	Web - www.sonarhealth.org